PSS Executive Committee Meeting
Thursday, April 4, 2013

Agenda

1. Welcome
2. Report of the Chair
3. Approval of Minutes
4. Guest Speaker: Provost Zukoski
5. Old/New Business
6. Adjournment

Meeting Minutes

1. Welcome
   • Ann Marie welcomed everyone to the meeting and noted that Laura Barnum is on vacation.

2. Report of the Chair
   • Faculty Senate exec committee meeting yesterday where they voted on two bills:
     o Labor Day: vote was posed to hold classes on Labor Day. After discussion, the vote was 7
       votes yes, 12 votes no. Therefore, classes will not be held on Labor Day.
     o Jewish holidays: vote was posed. The vote was 13 yes, 6 no. Therefore, classes will be
       held on the Jewish holidays.
     o Outcome of the vote will go to the president.
     o When will this go into effect? 2013-14 calendar was promulgated by the president in
       mid-March. Recommendation from the senate is that this be effective immediately. The
       president can promulgate as he sees fit. The senate recommends to the president, the
       president has the ultimate authority.
     o Being that we are a senate, do we wish to make a stance regarding this issue? Do we
       want to make a statement or resolution?
     o There is a NYS law governing religious holidays. We should communicate this.
       Accommodations to students with religious obligations. Janiece said that anytime that
       we have an opportunity to participate in policy decisions, we should.
     o Arlene Kaukus, around the Labor Day issue, why suggested and supported is because it
       comes on the heels of starting the semester. It is an interruption. What was the
       background on the Labor Day issue not being passed.
Kat replied that students would not be on campus because it is a family holiday weekend. Even though classes would be held, the students wouldn't be here. Childcare issue for staff and faculty. Third, staff most likely wouldn't be here.

Bill added that Ray Danenhoffer pointed out that the president has the authority to designate two floating holidays, and currently there are three designated.

We will still have classes on Monday and Tuesday of Thanksgiving week.

Janiece commented that we have a quorum of the Exec Committee.

Vote: Motion to vote on them jointly. Opposed.
- Amendment to vote on them separately. No discussion. In favor: all; opposed: none. Carried.
- First motion: support the vote of the Faculty Senate, not to adopt the motion to have classes on Labor Day. In favor: 8; Not in favor: 2; Abstain: 2. This has been approved.
- Second motion: endorse the motion of the Faculty Senate that no religious holidays be recognized on UB’s academic calendar. Yes: 10; no: 2; abstain: 0. This has been approved.

Exec meeting for May 2 will be moved to May 9 in the Honors College. At that meeting we will discuss the nomination of new senators. Call for nominations will be distributed on April 8. We need 65 new senators across the five areas. Ann Marie asked that executive committee and senators to talk with people to get them involved. If you do nominate someone, talk with them and let them know. There is a time commitment as a senator. Look for this on the PSS website. There will be a senators orientation in August. We are asking the senators to become part of the UB Buddy program. Help new employees transition to UB. 1,000 points of light to guide new employees.

Awards Ceremony: June 6th was going to be an Executive Committee meeting, this will now be the date of the awards celebration. We changed the date because of the timeframe of learning about awardees from the Chancellor and planning the luncheon. In the past we have had lunch at the last Executive Committee meeting of the year.
- We are looking to enrich the ceremony. Working with Bill Regan from Special Events. Laura Hubbard will be the emcee. President and provost will attend.

Search committees currently seeking candidates for VP of Enrollment, VP and CIO, and VP for Communications

Committee Updates:
- May 16: Diversity Committee ice cream social
- May 1: Staff Dev Toastmasters luncheon about public speaking skills, there will be a cost, about $10
- Area II Senators: are working on a gathering.
- Continuous Improvement Committee: committee is going well. Created a survey that will go soon to gather information on employee CI experience and training. Will go out within the next couple of weeks.
- UB Buddy program: Kat is working on this.
Kat asked if we will have the picnic. Kat will coordinate.

3. Approval of Minutes
   - Minutes will be out by next Gen Membership meeting.

4. Guest Speaker: Provost Chip Zukoski
   - Realizing UB 2020: Academic, Student Success, Research
     - received a stunning amount of input
     - getting very close to sending out the new document
   - Strategies:
     - When we began to work through the strategies it got to be too much.
     - Next document will sharpen up the key discussion items.
     - It remains a draft. There will be more declarative statements.
   - Support strategies
     - We are not ready with some of the strategy. It will take more effort.
     - The principles will be there, but developing the strategy is taking longer than we thought.
     - Next document will not be the implementation plan.
     - There will have to be prioritization.
   - Work on this all summer and the plan will be ready in the fall and be part of President Tripathi’s state of the university address.
     - Key element is based on the academic strategy. Basing hiring around themes.
     - Traits that we would like to see in all of our graduates.
     - Each program will have to define what experiential learning means and the extent required for the program.
     - Substantial international experience for all students, undergrad, grad: can easily get to Canada. Captures the fact that we have a lot of international students on campus. Build purposeful and intentional interactions among international and domestic students.
     - Marcia, Dean of Nursing, use the web to hold joint classes with students, institutions in other countries.
     - Graduate level, capstone course for all students.
     - Rethinking General Education program. Andy Stott is looking at this.
     - Recognition and validation of efforts in the health sciences. Intra professional: nurses, physicians. Michael Cain is driving this forward.
     - Themes: health, innovation, creativity, humanity, justice, environment
       - Initially, justice didn’t capture the breadth of where we want to go.
       - Creativity, meant to capture the human experience, but didn't capture enough
       - Innovation: captures technological
       - Humanity: study of human behavior, society, activities that make us human (dramatic arts, culture, etc.). Health, living, wellness, death
• What came through in the feedback was that we should review the Strategic Strengths and begin to articulate them into broader areas.
• Concept of themes was embraced. Now hone the themes into way that we as a campus believe and back.
• One way to use these themes is to infuse them into general education courses.
• There is a lot of discussion about engagement. How will we define engagement? What does it mean globally and locally?
• Come up with principles to determine where we will put institutional resources for engagement.
• The themes have to fit the mission of the university.
• Focus local and regional efforts in neighborhoods that border UB. This is where we can place our resources to begin community engagement.
  o How does engagement help us with our mission? If we require experiential learning, it would be about 2500 internships per semester. We have a real need to engage with the community. For example, use the student resources to work in the schools, etc.
  o Another key element is the faculty hiring strategy. Begin to talk about how we wish to embrace the scholarship of the campus. How do we hold ourselves accountable? Faculty essentially set their own workloads. Look at the internal standards, compare with external institutions.
• Next document should go out as early as next Wednesday. There will be three open forums. There will be opportunity to provide feedback. Summary out in mid-May. Launch in the fall.
• Comments and questions:
  o Janiece talked about internships and alumni involvement. We have to engage alumni. The provost said that the document includes a discussion about engaging alumni. We understand this. We have to figure out how to engage the alumni. Nancy Wells is heavily involved.
  o Matt Deck said that he thinks that the other four themes can fall into humanity. Missing something in the behavioral, cultural space.
  o Arlene Kaukus asked when the document is more fully complete, how will the university community be engaged in that process, before it’s launched in the fall? Details of implementation will be at the management level. Engagement will be less collaborative at the implementation level. At the moment, the collaboration on the documents ends and then work through how to implement. It could change. Develop work teams, look at what sort of staff infrastructure we need.
  o Candy Morris asked whether the delay in the document will impact the hiring? None, really. Current faculty hiring season is sort of at the end. Next hiring cycle in the fall,
  o The provost discussed the three-year planning meetings where they are reviewing management process, look at the entire departmental budget, not just the marginal budget. How will we do this? The conversations need to be broader. How do we manage toward the goal in an effective manner? We have to work through this process.
  o Kat Kielar mentioned NY-SUNY 2020 and the rational distribution model. How does this impact UB? Empire Innovation Program, went to support faculty, money has been
pulled away. The capital budget is separate. The budget that came through, there is no money for SUNY. Doesn’t stop the medical school. But it does severely impact programs like Heart of the Campus, Cooke/Hochstetter, maintenance on the South Campus.

- Ann Marie asked about intra-professional health education, loves this idea of a more holistic approach. Team approach to healthcare, not just docs, nurses, public health, etc. The provost replied that this is complicated; been in the works for a couple years and will be another couple of years before implemented. Very complicated understanding of roles and responsibilities. UB appears to be on the leading edge of this concept.

- Sequestration: Remains very muddy. Alex estimates that direct expenditure will drop about 10%. NSF will fund 1000 fewer proposals. NIH has dramatically reduced the percentiles, 9th to 6th, 6th to 3rd, for what will get funded. It isn’t clear that there will be any relief. Impact the ability of faculty to do research, indirect cost returns to the campus. Chip considers this money that has already been spent. Indirect cost return rate: we are one of the highest
  - Cost/total research expenditures: We won’t be getting the same amount of indirect cost returns. The support that we give research grew about 10% if we don’t cut expenditures. We don’t have the ability to shrink in our infrastructure. There really is a finite pot of money. Some faculty members have already heard that their funding is already reduced.
  - Student aid side is not impacted. We get money through the State of New York that the state gets through the federal government. We don’t really know all the places where sequestration will impact us. The nation has reduced the investment in research. For UB to retain the same level of funding, we have to be better at getting funding.
  - Candy Morris, with regard to the graduate students, is there conversation about what the enrollment might look like? The provost stated that he would suspect that the conversation will change in the fall. We did not plan for sequestration. Letters went out before sequestration. We have not reduced the number of graduate students. The other message is don’t panic, just proceed. We have time, but we need to get serious about how we become more competitive.

5. Old/New Business

None discussed.

6. Adjournment

Meeting adjourned at 4:10 pm.
# 2012-2013 Professional Staff Senators

**Sign In**

April 4, 2013

**Area I – Health Sciences**

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<tr>
<td>Jennifer Berryman</td>
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<td>Fred Covelli (Alt.)</td>
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<td>Matt Deck (EC)</td>
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<td>Valerie Fatta</td>
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<td>Vita Millsauskas</td>
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AREA II – CORE CAMPUS ACADEMIC UNITS

Donna Banach (EC)
Michelle Chasse
Kate Doran
Ilene Fleischmann (Alt.)
Diane Hofelner
Domenic Licata
William McDonnell
Joseph Muscarella
Stephen Pusztay
Katherine Trapanovski (EC)
Danielle Vegas

Diane Hofelner

Katherine Trapanovski
AREA III - STUDENT SUPPORT SERVICES

Elizabeth Colucci (Alt.)
Sharna Crump-Owens
Arlene Kaulus (EC)
Kathleen Kielar (EC)
Jeff Kujawa
Susan Mann Dolce
James Mauck
Eugene Potancsek
James Ramsey
Laura Stevens
Amy Wlosinski
James Zielinski

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AREA IV – UNIVERSITY SUPPORT SERVICES

Chris Cheung
Rita Ferri
David Foti
Jim Gordon (EC)
Janiece Jankowski (EC)
John Mondo
Amy Noworyta
Kathleen O’Brien (Alt.)
Pamela Rose
Cherie Williams
Lydia Conroy
Donna Czaja
Christopher Decker
deborah Hard
Kelli Hennessy
Hugh Jarvis
Katherine Kulpa (Alt.)
Erin Lawless
Louise Lougen
Donna Malecki
Amy Myszka (EC)
Sandra Pfohman
Michael Randall
Michele Secor (EC)
James Simon
Susan Steck

Lydia Conroy

Donna Czaja

Christopher Decker

Deborah Hard

Kelli Hennessy

Hugh Jarvis

Katherine Kulpa (Alt.)

Erin Lawless

Louise Lougen

Donna Malecki

Amy Myszka (EC)

Sandra Pfohman

Michael Randall

Michele Secor (EC)

James Simon

Susan Steck

Lydia Conroy

Donna Czaja

Christopher Decker

Deborah Hard

Kelli Hennessy

Hugh Jarvis

Katherine Kulpa (Alt.)

Erin Lawless

Louise Lougen

Donna Malecki

Amy Myszka (EC)

Sandra Pfohman

Michael Randall

Michele Secor (EC)

James Simon

Susan Steck

Amy Myszka

Sandra Pfohman

Michele Secor

James Simon

Susan Steck
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Laura Barnum
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Parliamentarian

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Student Rep.

Ezra Zubrow
Chair, Faculty Senate