Policy and Governance Meeting  
November 3, 2009

Attendees: Joe Cusker, Ann Marie Landel, John Beltrami, Matt Deck, Janiece Kiedrowski, Bill Coles and Joe Helfer

Further discussion regarding the committee reorganization. Why are we doing this, for efficiencies and to address the reorganization at H/R that has affected the necessity or lack of, for some of the tasks that PSS and its committees have undertaken in the past.

Liaison – who will be the liaison to the personnel committee? Chair and Vice Chair would liaison to H/R (would have their ear to the ground to communicate both ways about issues – and certainly bring issues back to the cluster). But who the liaison is at H/R would depend on the task – Jenn Bowen, Jim Jarvis, Scott Nostaja.

The marketing committee. This committee also liaisons to the needs of the professionals as far as communication, etc., so in essence there is a liaison relationship here also.

Administrative functions also involve liaison, generally from the chair. Policy and governance should be moved under administrative functions.

These clusters coordinate and focus. The Vice Chair or Chair sets the agenda, but it is not their purpose to interfere with committee workings – i.e. be involved in the committee work. Meetings occur with the clusters in order to facilitate communication about a similar responsibility – personal development, marketing, administrative. This brings a closer working relationship and commonality to similar responsibility/function.

The personal development cluster would be the most heavily trafficked committee, because of the functions involved.

Outstanding Service stands by itself, because it does not have a personal component to it, nor marketing. It would not fall under the other clusters. However, this would also have some liaison with the Chair or officers, because the Chair works with the Outstanding Service chair and executive committee to resolve issues regarding the application process as well as discussion of our annual event.
The policy and governance committee has provided this example for years. The PSS chair liaison's with information and brings it to the committee to set the agenda. The PSS chair may be involved in the discussion, but does not necessarily drive the results.

Events, where would they fall? Greener Shade of Blue and You? Book Drive? Would fall either as a separate event, or would fall where they most comfortably fit. For instance, Greener Shade of Blue and You – this is a personal development initiative. Book drive is more of a marketing campaign to get the word out, and get the task completed.

Next Meeting December 1st, 8:30.