Policy and Governance Meeting  
January 12, 2010

Attendees: John Beltrami, Joe Cusker, Matt Deck, Donna Czaja, Ann Marie Landel, Bill Coles, Jeff Kujawa, Joe Helfer, Janiece Kiedrowski

Agenda:

1. PSS Reorganization continuing discussion
2. Update from the Website and Marketing and Communications Committee.
3. Next meeting.

1. **PSS Reorganization continuing discussion.**
Committee was presented with the following questions:
1) If you could build an ideal professional organization at UB that represents all professionals, how would that organization represent you best, and what would the organization be involved in doing?
2) How would you best structure that ideal organization to allow Professionals to be more involved with each other and the University? (e.g. activities, policies, representation, technology use, etc.)
3) UB has been involved in significant changes (UB2020, The Master Planning Process, H/R Transformation, IT Transformation as well as budget reductions). What challenges are you facing as a professional in your workplace at this time due to these changes, and how could the Professional Staff Senate assist.

Committee felt that question # 2 as presented really was too open ended, and could we incorporate it in #1 and #3, and instead ask something along the following lines….

1) What do we perceive our PSS mission to be?
2) How does PSS relate to the 4 pillars of UB 2020
   1. Building UB
   2. Excelling in academics
   3. Achieving growth
   4. Transforming operations

We will incorporate those changes.

Committee thought about what PSS means to them (to possibly create a mission statement), and answers were varied. Discussions with exec committee and general membership should define this as well as whether we need a mission
statement – some consider mission statements fluff – we already have constitution and by-laws.
We need to remember a few things, however, that even though we are seeking a partnership with H/R:
1. We are still about governance, and that will continue. Governance is critical to us.
2. We will work with H/R when it serves us well, and if we are not in agreement with H/R, then the needs of PSS comes first.

We control the destiny of PSS.

2. **Update from the Website and Marketing and Communications Committee.**
Members gave a lot of good feedback.
Pictures of officers on website is good.
Listing 5 areas (Health Sciences, Core Campus Academic Units, Student Support Services, University Support Services and University Administration) and which departments are included in which area is good.
Committee felt very strongly that we should reach out to members in each area, and can we get a list of members in each area to either send out e-mails or maybe a “get together” for those areas. Executive Committee members could be more proactive in communicating to or meeting with area members, (or this could even be designated to senators).
Senators should have their duties clarified. Area meetings – senators/exec committee members could coordinate this. At least give it a try.
List promotions on website. Who’s in the news?
Do a bit of boasting as far as PSS accomplishments.
Use the This Week at UB format to re-introduce professionals to PSS. A series of postings. One month introduce officers, then exec committee members, then senators….
Work with Welcome Lines to introduce new staff on the website. Profile new people if they had a few words to share?
Comment area on the website for general membership’s thoughts.

It seems like there should be an aspect or sub committee of the marketing committee working on actively marketing PSS and its presence. Ann Marie to talk to the marketing and communications committee about this.

3. **Next meeting** scheduled for Feb 10th, Wednesday 8:30. It was suggested that the meeting structure could include a few minutes of information exchange about what’s going on in other people’s areas. A check in. Good idea!